



Rotterdam, 14th October 2019

Regarding: Use of visual material permission module Magister

Dear parents/ guardians and students,

On the 25th May 2018, the General Regulation on Personal Data (GDPR) has gone into effect. Part of this regulation is that we as a school are not allowed to just place images of students on our website, digital newsletter or social media. This is only allowed if the parents / guardians have given permission, or students themselves if they are older than 16 years.

Until this year, most locations have requested this permission via paper forms. A process that comes with a lot of administrative work. That is why we asked our student administration package Magister if they could develop something that reduces this administrative burden. Good news! Magister has recently offered an update in which you can grant permission for the use of visual material in the parent login. You can give permission separately for the following components:

- Use of visual material on the website
- Use of visual material in the digital newsletter
- Use of visual material on social media
- Use of visual material in the yearbook (exam candidates only)
- Publishing of name in newspaper upon obtaining a diploma (exam candidates only)

In the appendix you will find a manual for use of the permission module via the parent login. As soon as you log in after the autumn break via the parent login (students older than 16 through their own login) you will automatically see a screen in which you indicate for which you want to grant permission and for which you do not. You may, of course, always withdraw the consent at a later time. This can also be done via the parent login in Magister. It is also possible to request that we no longer use a specific used photo or video of your child in a newsletter or the website, or to remove the visual material from the website or the social media of our school. You may also give permission at a later date.

All photos and videos used by our school are subject to the privacy statement of our school board, Stichting BOOR (Board of Public Education Rotterdam). You can find this on the website: www.stichtingboor.nl and on our website www.wolfert.nl/schoolinfo/statement-privacy. There you will also find more information about our privacy policy.

Kind regards,

G.M. van Melick
Principal Wolfert College